

COUNTY OF LOS ANGELES

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DEPARTMENT OF MENTAL HEALTH

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July 24, 2012

TO: Each Supervisor  
FROM: *Robin Kay for*  
Marvin J. Southard, D.S.W.  
Director

SUBJECT: **REQUEST TO INCREASE DELEGATED AUTHORITY PERCENTAGE  
FOR THE LEGAL ENTITY AGREEMENT WITH BAYFRONT YOUTH  
AND FAMILY SERVICES FOR FISCAL YEARS 2012-13 AND 2013-14**

This memorandum is to comply with Board Policy Manual, Section 5.120, Authority to Approve Increase to Board Approved Contract Amount. The Policy mandates that any department requesting a percentage increase exceeding 20 percent of the total contract amount must provide a detailed justification and advance written notice to your Board, with a copy to the Chief Executive Officer, at least two weeks prior to the Board meeting at which the proposed contract is to be presented.

With the addition of Level 14 group home program funds, the Department of Mental Health (DMH) requests delegated authority to increase the Maximum Contract Amount (MCA) of Bayfront Youth and Family Services (Bayfront) which will exceed the 20 percent delegated authority for Fiscal Years 2012-13 and 2013-14.

Bayfront Level 14 Group Home is a unique 29-bed Level 14 residential treatment facility that features an intensely structured mental health treatment program for adolescents ages 11½ to 17 who have not responded to other treatment resources and community care facilities in Los Angeles County. This authority will allow Bayfront to serve severely emotionally disturbed children and adolescents who need a highly structured setting to benefit from mental health services. DMH recently established a LE agreement with Bayfront with the MCA of \$916,368, to provide Wraparound Approach Services. An annual amount of \$623,937 was originally allocated to Sunbridge Harbor View Rehabilitation Center, Inc. (Sunbridge), to provide mental health services to Bayfront Level 14 Group Home. Now that Bayfront has established itself as a LE contractor and the group home has moved to Bayfront's new location, Sunbridge will no longer provide mental health services to residents. Therefore, a transfer of funds from Sunbridge to Bayfront is necessary. The delegated authority will allow Bayfront to provide mental health services to children at a Level 14 group home, the highest level of group home in accordance with State requirements.

*"To Enrich Lives Through Effective And Caring Service"*

Each Supervisor  
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If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:MM:BM:RK:mm

c: Health Deputies  
Chief Executive Officer  
Executive Officer, Board of Supervisors  
County Counsel  
Robin Kay, Ph.D.  
Bryan Mershon, Ph.D.